

HR Work Group to the Advisory Council Performance Management Meeting

March 30, 2012

Room 136, Mitchell Building - Times Tentative

Agenda

9:00 – 9:10	Welcome, Opening Remarks	Gary Phillips
9:10 – 9:20	Introductions, Approve Feb. Minutes Review Agenda and Meeting Purpose	Chris Christensen
9:20 – 9:30	Confirm Issue Statement	Chris Christensen
9:30 – 9:50	Define Deliverable	Group
9:50 – 10:00	Break	
10:00 – 11:00	Develop the Deliverable <input type="checkbox"/> Develop Work Method <input type="checkbox"/> Address Task Deliverable <input type="checkbox"/> Develop Solutions	Group
11:00 – 11:10	Break	
11:10 – 11:30	Solutions Agreement ✓ Consensus Check	Chris Christensen
11:30 – 11:50	Develop the Report <input type="checkbox"/> Select Spokesperson <input type="checkbox"/> Decide on what is to be presented <input type="checkbox"/> Visuals & Handouts <input type="checkbox"/> 20 Questions & Responses (Refer to Spokesperson Handout)	Group
11:50 – 12:00	Meeting Wrap-up <input type="checkbox"/> Commitments Made <input type="checkbox"/> Next two meetings <input type="checkbox"/> Closing Comments (Next Steps)	Chris Christensen Gary Phillips